



GOVT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER, GOALPARA
(RKG BRANCH)

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No. RKG/498/2023-LR-GLP/ 101-102

Dated 21st Dec'2023**ADVERTISEMENT**

In pursuance of the letter received from the Director of Land Records & Surveys etc. Assam, Rupnagar, Guwahati-32 vide No. . DLR-11014/33/2023-SRV/5, dated 14-12-2023 a "Walk-in-interview" for engagement of GIS Assistant on a contractual basis in Revenue Circle Offices under Goalpara district will be held on 08/01/2024 from 11:30 AM at Office Chamber of the Addl. District Commissioner (Revenue), Goalpara. The intending candidates are invited to appear before the Selection Committee with following requisite testimonials in original.

Sl No.	Criteria	Details
1	Name of the Post	GIS Assistant
2	Total Vacancies	05 (Five)
3	Duration	Upto 31-03-2024
4	Place of Work	Revenue Circle Offices
5	Job Description	i) Digitization of Geospatial data of Cadastral and Non-cadastral villages. ii) Perform quality assurance checks on GIS data to ensure accuracy and completeness. iii) Preparation of GIS related reports, presentation and data visualizations. iv) Stay up-to-date with GIS industry trends and best practices to enhance the organization's GIS capabilities. v) Provide GIS –related technical support to team members and end-users. vi) Contribute to the documentation of GIS processes and procedures. vii) Drone photo/ HRSI interpretation etc.
6	Age	Above 21 years and not more than 45 years as on 01-Dec-2023 .
7	Required Qualification	Essential Qualification Bachelor's degree in Geography / Geology/ Mathematics / Geo informatics / Physics/ Computer Science or a related field with Certificate / Diploma in GIS & Remote sensing or in Geo-informatics. Or M. Tech./ M.Sc. in GIS & Remote sensing / Geo informatics, MCA/ M.A./M.Sc. in Geography/ Geology/ Mathematics/ Environmental Science with Geo-informatics as one of the subject or Certificate or Diploma in GIS/ Remote Sensing or Geo-informatics. Desirable Qualification i) Strong proficiency in GIS software such as ArcGIS, QGIS, Global Mapper or other industry-standard applications. ii) Familiarity with spatial data format (e.g. Shapefiles, GeoJSON, KML) and coordinate systems. iii) Knowledge of geospatial analysis, image processing Techniques, data collection through drone survey and tools for development of geospatial data. iv) Effective communication and teamwork skills. v) Ability to work independently and prioritize tasks effectively. vi) Prior experience in a GIS - related role or internship is preferred but not mandatory.

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	Experience	i) Preference will be given to the candidates with relevant works experience of minimum 01 (one) year. ii) Preference will be given to RCCC trained candidates having requisite educational qualification, with command over GIS.
9	Skills	i) Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Mapper. ii) Proficiency in MS Word, Excel, Power Point, Google Docs/ Spreadsheets and iii) Fluency in Assamese, Hindi and English is required.
10	Remuneration	Rs. 25,000/- per month (fixed)
11	Documents (in Original) to be brought for the interview	i) Detail Curriculum Vitae. ii) Photo Identity & Address Proof (Aadhar / DL etc.) iii) Original Educational Certificates (HSLC onwards) for verification. iv) Works experience Certificates. v) Photocopy of all the certificates, Mark sheets, experience certificates etc. to be submitted in the interview.
12	Place of Interview	D.C.'s Office Goalpara.
13	Terms and condition	i) No TA/ DA and official accommodation will be provided for appearing in the interview. ii) The offer is purely contractual and co-terminus with the end of the projects/ requirement with no provision of regularization. iii) The Director/ District Commissioner reserves the right to cancel/ postpone the interview without assigning any reason thereof.

Signed by

Khanindra Choudhury

Date: 21-12-2023 22:55:56
District Commissioner
Goalpara.

Memo RKG/498/2023-LR-GLP/ 101-102 - A

Dated 21st Dec'2023

Copy to:-

1. The Director of Land Records and Surveys etc., Assam, Rupnagar, Guwahati-32 for information
3. The Addl. Deputy Commissioner, (Rev) for information and necessary action.
4. All Circle Officers, Goalpara for wide publicity in the notice board.
5. The Finance and Account Officer, D.C.'s Office Goalpara for information.
6. The District Informatics Officer, NIC, Goalpara for information. He will upload the Notice in District website & FB page.
7. Notice Board.

(e-signed)
District Commissioner
Goalpara.