



GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :::::::::::GOALPARA  
(NAZARAT BRANCH)



03663-240030/240028

FAX No. 240314

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**NOTICE INVITING QUOTATION**

Dated Goalpara the 18<sup>th</sup> June, 2022

No. GNZ-44/2018/343-356 :- In cancellation of this office earlier NIQ bearing No. GNZ 44/2018/332-342 dated 22-12-2022 , and in cancellation of rates evaluated subsequent to all earlier NIQs/NITs floated for fixation of rates of various articles from the Office of the Deputy Commissioner, Goalpara , sealed quotations affixing Court Fee of Rs 8.25 (Rupees eight and twenty five paisa) (non-refundable) only are hereby invited from the intending registered firms/suppliers for procurement of the below mentioned articles:-

Starting date of submission of Quotation :- 21-06-2022  
Last date of submission of Quotation :- 05-07-2022  
Opening date of Tender Box :- 05-07-2022 at 3.00 PM

Sl No.	Items	Unit	Specification	Brand to be quoted by Registered Firms / suppliers	Rate to be quoted by the Registered Firms / Suppliers (INR)
<b>Section 1 : Electrical Items</b>					
1	Air Conditioner set	Per Set	Branded , 1.5 Ton , 5 Star	L.G, Samsung, Bluestar, Voltas, Star split	
2	Ceiling Fan	Per Piece	Usha, 3. Blade	USHA	
3	Electric Kettle	Per Piece	1.5 Litre , Branded	Butterfly EKN, Water Kettle, Harvels Aqua Plus Black Kettle, Inalsa Electric Kettle Absa, Cello Electric Kettle, Prestige Electric Kettle	
4	LED Bulb	Per Piece	100 Watt	Eveready, Philips, LED	
5	LED Bulb	Per Piece	30 Watt	Eveready, Philips, LED	
6	LED Bulb	Per Piece	20 Watt	Eveready, Philips, LED	
7	Torch Light	Per Piece	Eveready LED , 3 Cells	Eveready LED , 3 Cells	
8	Torch Light Battery	Per Piece	Big Size	Eveready	
9	Torch Light Battery	Per Piece	Small Size	Eveready	
10	LED Bulb	Per Piece	15 Watt	Eveready, Philips, LED	
11	LED Bulb	Per Piece	18 Watt	Eveready, Philips, LED	
12	LED Bulb	Per Piece	26 Watt	Eveready, Philips, LED	
13	LED Bulb	Per Piece	12 Watt	Eveready, Philips, LED	
14	LED Bulb	Per Piece	9 Watt	Eveready, Philips, LED	
15	Tube Light Bulb	Per Piece	Standard Size	Best Quality	
16	MCB	Per Piece	32 AMP	Best Quality	

17	Socket	Per Piece	16 AMP	Best Quality	
18	Socket	Per Piece	5 AMP	Best Quality	
19	Security Light	Per Piece	50 Watt	Eveready, Philips, LED	
20	Power Plug	Per Piece	16 AMP	Best Quality	
21	PVC Switch Box	Per Piece	Standard Size	Best Quality	
22	Installation of CCTV Camera	Per Piece	Standard size	Best Quality	
23	Installation Charges of CCTV Camera	Per Piece			
24	PVC Black Wire	Metres	6MM	Best Quality	
25	Copper Wire	Mtres	1.5 mm	Best Quality	
26	Extension Board	Per Piece	Standard Size	Best Quality	
27	Fan Regulator	Per Piece		Best Quality	
28	Calling Bell	Per Piece	Standard Size	Gm 4061 Wave, Anchor, Lokza, Dehmy Staff, Eretailmart	
29	Calling Bell (Wireless)	Per Piece	Standard Size	Gm 4061 Wave, Anchor, Lokza, Dehmy Staff, Eretailmart	
30	Stand Fan	per piece	Branded	Bajaj, havel, USHA	

### Section 2 : Stationery Items.

31	Acquaintance Roll	Per Piece	Standard Size	Per No.	
32	Alpin	Per Box	Standard Size	Renault	
33	Ammonia Liquid	Per Bottle	Standard Size		
34	Ammonia Roll		Standard Size	Best Quality	
35	Arzulate Paper	Per Ream	Standard Size (F/S)	J.K Sparkle	
36	Attendance Register	Per Piece	Standard Size	Per No.	
37	Ball Pen (Blue/Black/ Red)	Per Packet	Standard Size	Cello, Win X5 ball, Unomax	
38	Banner	Per Sq. ft	as per size ordered		
40	Bathing Soap	Per Piece	Branded	Lux, Dettol, Life boy	
41	Bed Cover	Per Piece	Single Size	Bombay Dyeing	
42	Bed Cover	Per Piece	Double Size	Bombay Dyeing	
43	Bed Sheet	Per Piece	Single Size	Bombay Dyeing	
44	Bed Sheet	Per Piece	Double Size	Bombay Dyeing	
45	Bill Register	Per piece	Standard Size	Per No.	
46	Binding Register	Per Piece	Standard size	Per No.	
47	Black Tape	Per Piece	Medium Size	ETI	
48	Blade	Per Packet	Medium Size	Topaz Platinum, Gillete, 7 O' Clock	
49	Blank CD	Per Packet of 50 Piece	700 mb	LG, Sony, Phillips	
50	Blank CD	Per Piece	700 mb	LG, Sony, Phillips	
51	Blank DVD	Per Piece	16x4.7 GB	Aiwa, Akai	

52	Blanket	Per piece	Single Size	Linenovation Solid Single, Home centre blue Striped AC, Allora Wool Embrossed Korean Mink, Home centre Grey Solid AC, Spread Home Centre Snow Star
53	Blanket	Per piece	Double Size	Linenovation Solid Single, Home centre blue Striped AC, Allora Wool Embrossed Korean Mink, Home centre Grey Solid AC, Spread Home Centre Snow Star
54	Briefcase	Per Piece	Standard Size	Safari Unisex, Samsonite Open Road, kamiliant, Mokobara, Swiss Military Unisex, American Tourister, Harisson Quilted Travel.
55	Broom (Bamboo)	Per piece	Standard size.	
56	Bucket	Per Piece	15 litre, Plastic	Joyo Better, Milyon Solid orbit, Morvi super Plastic, Kuber, Wonder Plastic, Plastic Frosty, Cello Plastic
57	Caddy	Per Piece	Standard Size	
58	Calculator	Per piece	8 Digit	Oreva, Casio, Orpatot, German Valley CT
59	Calculator	Per piece	12 Digit	Oreva, Casio, Orpatot, German Valley CT
60	Candle	(400x6)	Medium Size (400x6)	Vanilla Hexa JarScented Candle
61	Carbon Paper	Per Ream	220x330 Sq mm	Kores, Camlin Impress, Neelgagan, Kores Multicopy Gold
62	Card Board for Strengthening EVM	per hundred	4x4 sq. inch	
63	Cash Book Register	Per Piece	No. 24/25	Mahavir, Petty
64	CD Cover Pouch	per hundred	Standar Size	Case Logic 48, Akirum Portable CD
65	Cello Tap	Per Piece	Small Size, per dozen	Adhesive Tap 65, Wonder 555
66	Cello Tap	Per Piece	Medium Size, Per Dozen	Adhesive Tap 65, Wonder 556
67	Cello Tap cutter	Per Piece	Medium Size	Tango Star Cutter, reotal, Ikon.
68	Cello Tap cutter	Per Piece	Small Size	Tango Star Cutter, reotal, Ikon.
69	Chalk Pencil	Per Box	Standard Size	Apsara, Leeba , crayola, Aagaj, Pam Slate Pencil, Juturus Cycle Thick Slate Pencil

70	Clip Board	Per piece	legal size	Standard Metal Clipboard, Mini Clipboard, Board haomian, Rasper Sky blue, Camlin, Miranshi, Ajanta light	
71	Cloth (markin)	Per metre	Per Metre	Raymond, Siyaram, Readiprint	
72	Cloth hanger	Per Dozen	Plastic	KD Traders Steel, Fantastic Steel, Mayedass, Gluman Plastic	
73	Colour Pencil	Per packet	Standard size	Paber-castell, Camlin Epic	
74	Computer Paper	Per Packet	Single Ply	JK Copier, Bilt Copy Power, Nainimaple, JK Cedar	
75	Computer paper	Per packet	2 Ply	JK Copier, Bilt Copy Power, Nainimaple, JK Cedar	
76	Computer paper	Per packet	3 Ply	JK Copier, Bilt Copy Power, Nainimaple, JK Cedar	
77	Coping Pencil	Per Packet	Standard Size	Doms Neon	
78	Correcting pen	Per Piece	7 ml , white	Kokuyo Camlin, Camlin Mazcamlin	
79	Correcting pen	Per Piece	15 ml , white	Tosko India	
80	Correction Liquid Bottle	Per piece	30 ml white		
81	Cup (bon China)	Per Dozen	Standard Size	Femora Ceramic, Ariane, Ivbox Treat, Goodhomes, Bright Shop	
82	Cup Plate (bon China)	Per Dozen	Standard Size	Femora Ceramic, Ariane, Ivbox Treat, Goodhomes, Bright Shop	
83	Curtain (Door)	Per Metre	Standard Size	Stamen 214C, Brand Root, GMF, Ah-Décor	
84	Curtain (Windows)	Per metre	Standard size	Décor , Jaquard Black out, Laelite 183CM	
85	Cushions for Chairs	Per piece	16x16 Sq. inch	Fovera , Lumbar, ornate	
86	DFC Paper	Per ream	Standard Size	Canvass, JK Copier, Deepfos	
87	Dinner Set	Per set	Standard Size	Aqua, Jayporefins, Solitary Ivory	
88	Distinguishing Mark Rubber Stamp	Per Piece	Standard Size	Best Quality	
89	Door Mat	Per piece	Standard size	Story@ Home, Bianica, saral Home, Bombay Dyeing, Shreejee, Loomantha, Lushomes, Cortina	

90	Drinking Glass (single Use)	Per Hundred	Standard Size	Borosil, primeWorld, Amazonbrand-Solima, SATYAM Kraft, Ocean, PDDFALCON VILOM.	
91	Drinking Glass set	Per set	Standard Size	Milton , Borosil, primeWorld, Amazonbrand-Solima, SATYAM Kraft, Ocean, PDDFALCON VILOM.	
92	Dusbin Plastic	Per Piece	Standard Size	Cello, Nayasa, Kuber Industries, Signora Ware, Parashnath, CSM, Planet.	
93	Dusbin Plastic	Per Piece	120 Litre, Multicolour	Cello, Nayasa, Kuber Industries, Signora Ware, Parashnath, CSM, Planet.	
94	Duster	per Box	Standard Size.	Shree felts felt Duster, Wool Felt Duster, Ansari Crafts Black Board Wooden Duster.	
95	Empty Pin	Per tin	16 Litre	Best Quality	
96	Envelope (Plain) Brown/white	per hundred	25x11 Sq.cm, per hundred	Best Quality	
97	Envelope (Plain) Brown/white	per hundred	28x13 Sq.cm, per hundred	Best Quality	
98	Envelope (Plain) white	per hundred	31x16 Sq.cm, per hundred	Best Quality	
99	Envelope (Plain) white/yellow/green	per hundred	42x32 Sq.cm, per hundred	Best Quality	
100	Eraser (Bottle)	Per Piece	30 ml	Best Quality	
101	Eraser (Rubber)	Per Piece	Standard Size	Best Quality	
102	Executive File	Per Piece	Standard size	Best Quality	
103	Fax Roll	Per Piece	Standard Size	White paper fax Roll, Box, White Plain Fax Roll and TTR, White paper Thermal Fax Roll	
104	FC paper	Per Ream	Standard Size	Best Quality	
105	File Board	Per Piece	Standard Size	Best Quality	
106	File Cover	Per Piece	Standard Size	Best Quality	
107	File Cover (4 Fold)	Per Piece	Standard Size	Best Quality	
108	Flask (steel)	Per piece	1 Litre , Branded	Amazon brand-Solimon Therm, Cello Flip Style Stainless Steel, Milton Stainless Steel.	
109	Flask (steel)	Per piece	500 ml, Branded	Amazon brand-Solimon Therm, Cello Flip Style Stainless Steel, Milton Stainless Steel.	
110	Floor Cleaning Liquid	Per Bottle	Branded	Best Quality	
111	Florescent Paper	Per ream	Standard Size	Best Quality	
112	Folder Cover with Clip	Per Piece	Standard Size	Best Quality	

113	Fork	Per Set	6 Pieces, stainless Steel	Best Quality	
114	Gamosa (Fulam)	Per Piece	Standard Size	Best Quality	
115	Gamosa (Silk)	Per Piece	Standard Size	Best Quality	
116	Gel Pen	Per piece	Multi Colour	Montex hi-speed Gel Pen, Cello Fun Glitter assort, Reynolds Jiffy 0.5 Mm needle point Gel pen	
117	Glitter pen	Per pirce	Multi Colour	Flair/Cello/Luxor Glitter pen, Line shine sparkle glitter pen	
118	Glitter pen	Per pirce	Blue	Flair/Cello/Luxor Glitter pen, Line shine sparkle glitter pen	
119	Glue Fevistick	Per piece	Standard Size	Best Quality	
120	Good Night liquid Machine	Per piece	Branded	Good Knight Natural Neem, Maxo Genius Mosquito Rapelle Mortin, Smart Mosquito Killer	
121	Good Night Liquid Refill	Per piece	Branded	Godrej Goodnight power active+, All Out Mosquito Repellan Fun Starter Pack 1 ps, Maxo Genius Mosquito Repelle	
122	Green Tea bag	Per packet	Lipton	Tata tea, Lipton, tetley	
123	Guard File	Per Piece	Standard Size	Best Quality	
124	Gum Bottle	Per Bottle	700 ml	Best Quality	
125	Gum Bottle	Per Bottle	500 ml	Best Quality	
126	Gum Bottle	Per Bottle	300 ml	Best Quality	
127	Gum Bottle	Per Bottle	150 ml	Best Quality	
128	Gum Tube	Per Tube	30 ml / 35 ml	Best Quality	
129	Gum Tube	Per Tube	18 ml	Best Quality	
130	Gunny Bag	Per piece	Standard Size	SES Living Fabric Jute, THE Antilles, Ditya Crafts Jute Fabric	
131	Highlighter	Per Piece	Multicolour	Linc Pens Camlin Highlighter Uniball Pens	
132	Hiring Charge of Chair	Per Piece	Plastic made	Best Quality	
133	Hiring Charge of generator set	Per Set	Per day	Best Quality	
134	Hiring Charge of projector Set	Per set	Per day	Best Quality	
135	Hiring Charge of Sound system	Per set	Per day	Best Quality	
136	Hiring Charge of Table	Per set	Per day	Best Quality	

137	Hoarding	Per Sq. ft	Iron Frame, GI Sheet, Iron Pole Concrete fixed	Best Quality	
138	I. Card Cover	Per Hundred	Standard Size	Best Quality	
139	I. Card Ribbon	Per Hundred	Standard Size	Best Quality	
140	Indent Book for refreshment	Per Book of 100 pages	Standard size	Best Quality	
141	Indent Book for stationery articles	Per Book of 100 pages	Standard size	Best Quality	
142	Ink Bottle	Per bottle	30 ml	Best Quality	
143	Ink remover	Per Bottle	Standard Size	Best Quality	
144	Interactive Web LED TV	per Piece	Branded	Samsung LED TV, LG LED TV, Sony LED TV	
145	Iron Chain (Sikoli)	per Piece	3 ft	Good Quality	
146	Jug	Per Piece	Plastic	Nayasa, Ankur, Jaypee Plus.	
147	Knife	Per piece	Stainless Steel, plastic handle	Best Quality	
148	Leaflet	per hundred	Standard Size	Best Quality	
149	Leaflet	Per Thousand	Standard Size	Best Quality	
150	Lime	Per Tin	16 Kg	Best Quality	
151	Lime Prush	per Piece	Standard Size	Best Quality	
152	Lock & Key	Per Set	35 mm	Godrej	
153	Lock & Key	Per set	45 mm	Godrej	
154	Lock & Key	Per set	60 mm	Godrej	
155	Lock & Key	Per set	Big Size	Godrej	
156	Marker pen	Per Piece	Black/red/Blue/Green	Cello/Luxor/Reynolds	
157	Match Box	Per packet	Standard Size	Best Quality	
158	Metal Rule	Per Piece	Standard Size	Best Quality	
159	Monogram	Per Piece	Standard Size	Best Quality	
160	Mosquito Coil	Per Packet	branded	Mortein Coil, Maxo Coil, Goodnight Coil	
161	Mosquito Net	Per piece	Single Size	Best Quality	
162	Mosquito Net	Per piece	Double Size	Best Quality	
163	Mosquito Spray	Per piece	200 ml	Mortein, maxo, Goodnight	
164	Mug	per piece	Plastic	Cello, Milton, Dulux	
165	Napkin	Per packet	Standard Size	Best Quality	
166	Naphthalene	Per packet	100 gm	Best Quality	
167	Needle	Per Dozen	Standard Size	Best Quality	
168	Note Pad	Per piece	Standard Size	Best Quality	

169	Note Sheet Paper	Per ream	75 gsm	Best Quality	
170	Notice Board	Per Sq. ft	as per size ordered	Best Quality	
171	Nylon Carry Bag	Per piece	Standard Size	Best Quality	
172	Nylon Thread	Per Kg	Standard Size	Best Quality	
173	Odonil	Per Packet	Branded	Godrej Air Freshners, AER Air Freshners	
174	Officers Seal & Round Seal	Per Line	Standard Size	Best Quality	
175	Order Sheet	per hundred	Standard Size	Best Quality	
176	Packing Paper	Per Sheet	Standard Size	Best Quality	
177	Page Marker (Flag)	Per Packet	Multicolour	Best Quality	
178	Pajar (Rabha Gamocha) for felicitation	Per piece	Standard size	Best Quality	
179	Paper Weight	Per piece	Standard size	Best Quality	
180	Pen (Parker)	Per piece	Standard size	Best Quality	
181	Pen drive	Per piece	4GB	Sony, Toshiba, HP	
182	Pen Drive	Per piece	8GB	Sony, Toshiba, HP	
183	Pen Drive	Per piece	16GB	Sony, Toshiba, HP	
184	Pen Drive	Per piece	32GB	Sony, Toshiba, HP	
185	Pen Hi-tech for Map	Per piece	Standard size	Best Quality	
186	Pen Stand	Per piece	Standard size	Best Quality	
187	Pencil Battery	Per piece	Branded	Eveready, Nippo	
188	Peon Book	Per piece	Standard size	Best Quality	
189	Phenyl	Per bottle	Branded	Cross, Doctor	
190	Pigeon Hole	Cubic cm	Standard size	Best Quality	
191	Pillow Cover	Per piece	Cotton Made (Standard Size)	Bombay Dyeing	
192	Pilot Pen	Per piece	Standard Size	Cello	
193	Pin Cushion	Per piece	Standard size	Best Quality	
194	Polythene Bag	Per Kg	10-15Kg Size	Best Quality	
195	Polythene Bag	Per kg	05-10 Kg	Best Quality	
196	Polythene Bag	Per Kg	1 Kg Size	Best Quality	
197	Polythene Sheet	Per Kg	Standard size	Best Quality	
198	Poster	per hundred	Standard Size	Best Quality	
199	Premium Grade Thermal Paper	per Box	210x28	Best Quality	
200	Printing A4	per hundred	Single Side	My Choice, JK, Royal Tach	
201	Printing A4	per hundred	Both Side	My Choice, JK, Royal Tach	
202	Printing A4	Per Thousand	Single Side	My Choice, JK, Royal Tach	
203	Printing A4	Per Thousand	Both Side	My Choice, JK, Royal Tach	
204	Printing Legal	Per Thousand	Both Side	My Choice, JK, Royal Tach	
205	Printing Legal	Per Thousand	Single Side	My Choice, JK, Royal Tach	



206	Printing Paper	Per ream	legal size	My Choice, JK, Royal Tach	
207	Printing Paper	Per ream	A4 size	My Choice, JK, Royal Tach	
208	Printing Paper	Per ream	A3 size	My Choice, JK, Royal Tach	
209	Projector	Per Set	Branded	Portronics BEEN 200 Pus Projector with wifi 200 Lume / Epson EB-E01XGA /Hitach 1024x768 Projector-CP-EX3030	
210	Puncture	Per Piece	Standard Size	Best Quality	
211	Quarter Plate	Per Dozen	Standard Size	Laopala / Cello	
212	Refill(For Ball pen & gel pen)	Per Dozen	Standard size	Best Quality	
213	Register large Size	Per Piece	Standard Size	Best Quality	
214	Register Medium Size	Per Piece	Standard Size	Best Quality	
215	Revolving Chair	Per Piece	Standard Size	Best Quality	
216	Ribbon (cotton)	Per Roll	Standard Size	Best Quality	
217	RH45 Jack Male female	Per Piece	Standard Size	Best Quality	
218	Room Freshner	Per bottle	500 gm	Rajnigandha / Lia /Golden Glow	
219	Rope	Per Kg	Nylon	Best Quality	
220	Rope	Per Kg	Cotton	Best Quality	
221	Rubber band	Per Packet	Big Size, 1/2 Kg	Best Quality	
222	Rubber band	Per packet	Small Size , 1/2 Kg	Best Quality	
223	Rubber Stamp Self Inking	Per Line	Any Size	Best Quality	
224	Scale	Per piece	12 Inch Plastic Transparent	Best Quality	
225	Scanner	Per Piece	Branded	TVs / Motorola / Zebra	
226	Scissor	Per piece	Small Size ,	Best Quality	
227	Scissor	Per piece	Medium Size ,	Best Quality	
228	Sealing Wax	Per packet of 8 Piece	Standard Size	Best Quality	
229	Secretariat Table	Per Piece	Standard Size	Best Quality	
230	Self-inking Pad	Per dozen	110x69 mm	Best Quality	
231	Self-inking Pad	per dozen	88x54 mm	Best Quality	
232	Self-inking Pad	Per dozen	95x159 mm	Best Quality	
233	Service Dish	Per Piece	Standard Size	Best Quality	
234	Service spoon	Per Piece	Standard Size	Best Quality	
235	Sharpener	Per Piece	Standard Size	Best Quality	
236	Sickle (Kashi)	Per Piece	Standard Size	Best Quality	
237	Speaker for desktop	Per piece	Branded	HP, Hitech, Luminus, cannon	
238	SSD card	Per piece	240GB	Best Quality	

239	Stamp Pad	per Piece	Standard Size	Best Quality	
240	Stamp Pad ink	Per bottle	60 ml	Best Quality	
241	Stamp pad ink	Per botte	30 ml	Best Quality	
242	Stapler machine	per piece	24x6, medium	Best Quality	
243	Stapler machine	per piece	No. 10 , Small	Best Quality	
244	Stapler Pin	per piece	24x6, medium	Best Quality	
245	Stapler Pin	per piece	No. 10 , Small	Best Quality	
246	Steel Almirah	Per piece	Branded	Best Quality	
247	Steel trunk	Per Piece	24 Gauge	Tata	
248	Steel trunk	per piece	36x20x14 Cubic inch	Tata	
249	Steel trunk	Per Piece	32x18x12 Cubic Inch	Tata	
250	Steel trunk	Per Piece	40x24x20 Cubic Inch	Tata	
251	Stick File	Per Piece	legal size	Best Quality	
252	Stick File	Per Pice	A4 size	Best Quality	
253	Sutuli	per Kg	Jute	Best Quality	
254	table cloth	Per metre	Standard material	Best Quality	
255	Tea Spoom	per piece	Standard Size, Stainless	Best Quality	
256	Table Top Glass	Per Sq. ft	6mm, 24'x18' Transparent	Best Quality	
257	Tag	Per bundle	50 pieces	Best Quality	
258	Tea Cup (single Use)	Per fifty	Standard Size	Best Quality	
259	Tea Set	Per Set	Branded	Best Quality	
260	Tender Box	per Box	Wooden Standard Size	Best Quality	
261	Thin Twin Thread	per Ball 20 Metre	Standard Size	Best Quality	
262	Thinner	per litre	Bottled	Best Quality	
263	Thread Ball	Per Dozen	1 ball of 20 metre	Best Quality	
264	Thread Ball	Per dozen	Jute, 1 Ball of 20 metre	Best Quality	
265	Thump Pin	per Box	Standard Size	Best Quality	
266	Toilet brush	Per Piece	Plastic	Best Quality	
267	Toilet Cleaning liquid	per bottle	Branded	Best Quality	
268	Tool	per piece	Plastic	Best Quality	
269	Tooth Paste	per Packet	Standard size	Colgate	
270	Towel	Per piece	Big Size , Cotton	Best Quality	
271	Towel	Per Piece	Medium Size , Cotton	Best Quality	
272	Towel	per piece	Small size, Cotton	Best Quality	
273	Trace Paper	Per packet	Standard Size	Best Quality	
274	Transit register	Per Piece	Standard Size	Best Quality	
275	Tray	Per piece	Plastic	Best Quality	

276	Type Ribbon	Per piece	Standard Size	Best Quality	
277	Type Writing Paper	Per packet	Standard Size	Best Quality	
279	Umbrella for Gents	Per piece	Branded	Mahindra Dutta	
280	Umbrella for Ladies	Per piece	Branded	Mahindra Dutta	
281	Vim Bar	Per piece	Branded	Mahindra Dutta	
282	Wall clock	Per piece	Branded	Ajanta	
283	Water sponge	Per Dozen	Standard Size	Best Quality	
284	Water tumbler	Per Dozen	Standard Size	Best Quality	
285	White Board	Per Piece	Standard Size	Best Quality	
286	Wooden Chair	Per Piece	Standard Size	Best Quality	
287	Wooden pencil	Per packet	Standard Size	Best Quality	
288	Wooden Ruler	Per packet	Standard Size	Best Quality	
289	Writing Pen for white Board	Per Piece	Standard Size	Best Quality	
290	Xarai for felicitation	Per piece	Big Size	Best Quality	
291	Xarai for felicitation	Per piece	Medium Size	Best Quality	
292	Xarai for felicitation	Per piece	Small Size	Best Quality	
<b>Section 3 : Office Equipments</b>					
293	Cartridge (Printer)	Per Piece	Cannon Laser Jet LBP 2900B	HP, Prodod	
294	Cartridge (Printer)	Per Piece	HP Laser jet Pro MFP M128fn	HP, Prodod	
295	Cartridge (Printer)	Per Piece	88A	HP, Prodod	
296	Cartridge (Printer)	Per Piece	337 Universal	HP, Prodod	
297	Cartridge (Printer)	Per Piece	PLH-2612A	HP, Prodod	
298	Cartridge (Printer)	Per Piece	C-912/925 U	HP, Prodod	
299	Cartridge (Printer)	Per Piece	HP Laser Jet P-1108	HP, Prodod	
300	Cartridge (Printer)	Per Piece	Laser Jet P-2055d	HP, Prodod	
301	Cartridge (Printer)	Per Piece	HP-4000-4050	HP, Prodod	
302	Cartridge (Printer)	Per Piece	Brother TN2130/2140	HP, Prodod	
303	Cartridge (Printer)	Per Piece	45A	HP, Prodod	
304	Cartridge (Printer)	Per Piece	15A	HP, Prodod	
305	Cartridge (Printer)	Per Piece	HP Laser Jet 12A	HP, Prodod	
306	Cartridge (Printer)	Per Piece	HP Laser Jet 53A	HP, Prodod	
307	Cartridge (Printer)	Per Piece	Others on MRP	HP, Prodod	
308	Cartridge (Xerox machine )	Per Piece	Canon NPG-59 Black	HP, Prodod	
309	Cartridge (Xerox machine )	Per Piece	Canon NPG-28 Black	HP, Prodod	

310	Cartridge (Xerox machine )	Per Piece	Sharp, MX237AT	HP, Prodoot	
311	Colour Printer	Per piece	Canon HP	Epson, HP, Canon Pixma	
312	CPU	Per Piece	Branded , intel i5 processor, 8GB	Wintech Intel Duel Core, Kingstone, Frontech Core 2	
313	CPU	Per Piece	Branded , intel i3 processor, 8GB	Wintech Intel Duel Core, Kingstone, Frontech Core 2	
314	Desk Top set	Per set	Branded	Intel Zoonis Intel Core, Dell Vastro, Lenovo, Entwino Intel Core, DgCam Intel Core	
315	Keyboard	Per Piece	Branded	DP, Dell, Logitac	
316	LAN Cable	Per metre	Cat 5 & cat 6	Best Quality	
317	Laptop	per set	Branded , intel i5 processor, 8GB	Dell, HP, Lenovo, Apple MacBook	
318	Laser Printer	Per set	Branded , Intel i3 processor, 4 GB, 1TB HDD	Dell, HP, Lenovo, Apple MacBook	
319	Laser Printer	Per set	Branded, Multifunctional, Wifi	HP, LaserJet, Pro MFT M 128w/M128fn, Canon, Epson all-in-one	
320	Monitor	per piece	22 Inch, Branded	Sony , LG, Lenovo	
321	Monitor	Per piece	27 Inch, Branded	Sony , LG, Lenovo	
322	Mouse	Per piece	Wireless, branded	Prodoot, Dell wm, frontech	
323	UPS	per piece	Branded	Lemunus, Micro tech, Intech	
324	Xerox Machine	per piece	Branded, Multifunctional, Wifi	Canon , HP, Sharp	
325	Hiring of Photographer	Per Photo	Standard Size	Best Quality	

#### Section 4 : Refreshment


326	Tea (Normal)	Per Cup	Standard Quantity	Best Quality	
327	Tea (special)	Per Cup	<b>Standard Quantity</b>	Best Quality	
328	Bakery Biscuit	per Piece	as per ordered	Best Quality	
329	Kaju	Per packet	as per ordered	Best Quality	
330	Kalagan	per piece	as per ordered	Best Quality	
331	Mithai	per piece	as per ordered	Best Quality	
332	Chicken Biriyani	Per meal	500 gm	Best Quality	
333	Rice Thali (Plain)	Per Meal		Best Quality	
334	Drinking Water Bottle	per bottle	500ml , Branded	Bailey	

**Required Documents:-**

1. Quotation must be accompanied with the Bankers Cheque/Demand Draft for an amount of Rs 50,000.00 (Rupees fifty thousand) only as Security Money/EMD to be drawn in favour of the Deputy Commissioner, Goalpara. The security Money /EMD is refundable except for the selected bidder(s).
2. Firms/Suppliers should possess a valid registration Certificate from the Competent Authority. Self Attested copy of the registration certificate should be furnished with the quotation.
3. Self Attested copies of the records/documents relating to Registration of PAN, up to date income tax clearance certificate, trade license, GSTIN etc. should be furnished along with quotation.
4. The bidders should have experience of such supply works in any Govt. institutions for last 3 (three) years.
5. It is compulsory for the bidders to quote the brand rates in all items of the sections Electrical / Stationery or both / Refreshment.

**Terms & Conditions:-**

1. Rate (s) should be inclusive of all taxes. Taxes such as GST/Income Tax as applicable will be deducted as the source from the bill amount.
2. Rate (s) once accepted will be treated as fine and no alternation or modification will be entertained and will remain valid for 1 (one) year from the date of application. However, the District Procurement Committee reserves the right to alter/modify the rate(s) as per procedure as and when required. Mere surrendering the bid claimed before expiry of stipulated time may cause suitable administrative action against the Firms / Suppliers including the forfeiture of Security deposit/EMD.
3. Authority is not bound to accept the lowest rate and reserves the right to accept/reject and /all quotations without notice and assigning reasons thereof.
4. A single bidder will be empanelled for the year in electrical items/ stationery item or both / refreshment . The rate accepted by the authority will be binding on the bidder for all items of the section he bids for.
5. The Registered firms/suppliers who will take part in the tender process mandatorily should have a point of contact with storage facility in the district preferably in the district headquarter.
6. Payment of bills is subject to availability of fund /FOC as and when received.
7. Any dispute arising in any matter shall be settled in the Court of Assam.

  
(Smti. Meenakshi Das Nath, ACS)  
Deputy Commissioner,  
Goalpara

Dated Goalpara the 18<sup>th</sup> June, 2022

Memo No. GNZ-44/2018/343-356 (A)

Copy to:-

1. The DIPRO, Goalpara for information and necessary action. He is requested to publish the above NIQ in the three leading newspaper namely Axomiya Pratidin, Agradoot and Assam Tribune immediately.
2. Notice Board of the O/o the Deputy Commissioner, Goalpara

  
Deputy Commissioner,  
Goalpara