



GOVT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, GOALPARA (ASSAM)
(ELECTION BRANCH)
FAX – 240314

Goalpara ☎ 03663- 240030 / 240028

e-mail: dc-goalpara@nic.in

SHORT NOTICE INVITING QUOTATION


Dated Goalpara the 1st Dec/2023.

No. GEL. 41/Quotation for Printing of PER/2023-24/5 : Sealed Quotation affixing non-refundable Court Fee Stamp of Rs. 8.25 (Rupees Eight & Paisa Twenty Five) only are invited from the intending registered printing press for Printing of Photo Electoral Roll (PER) corresponding to the Special Summary Revision of Photo Electoral Roll w.r.t. 01.01.2024 as the qualifying date and will be received up to 2:00 Pm of 07.12.2023 . This will be opened on the same date ie. on 07.12.2023 at 3-00 PM. in presence of the suppliers or his/her representatives..

Sl.No.	Name of Item	Paper Size	Paper quality	Type of Printing	Quantity	Rate
1	Photo Electoral Roll	A-4	75 GSM	Single side	Per page	
		A-4	75 GSM	Both side	Per page	


TERMS & CONDITIONS

1. The Printing Press should be registered with Printing & Stationery Deptt. Government of Assam (supported by copy of Registration).
2. The rates quoted should not be more than the rates fixed by the Director, Printing & Stationeries, Assam vide his letter No.E-410948 dtd. 28.11.2023 i.e. for both side printing Rs. 2.80 (per copy)& single side printing Rs. 1.90 (per copy).
3. The rate should be quoted inclusive of cost of delivery to the Election Branch, DC,s Office, Goalpara.
4. The rate should be quoted in both figures and words.
5. The rate should be quoted inclusive of GST.
6. The rate should be quoted inclusive of supply of papers.
7. The quotation shall be accompanied with up- to- date certificate of Income Tax return(ComputerizedIncome Tax Return acknowledgement) and GST Registration certificate.
8. The quotation shall be accompanied with PAN /Trade Licence/ Bank Account with IFSC No. Self-Attested copy of documents should be furnished.
- 9 Requirement of item to be supplied in stipulated time with inclusive cost.
10. The Office gives no assurance to L-1 Bidder to award the work at his/her quoted rate. The Tender Evaluation Committee reserved the right to accept or reject any quotation without assigning any reason thereof.
11. In case, L-1 rates for single side and both side printing are quoted by two or more different press / firm, firms quoting L-1 rates for both side printing will print the entire PER (including first and last page) @ approved rate for single side page at single side rate and both side page @ approved rate for both side rate.
12. L-1 Bidder will immediately submit the original copies of all the relevant documents for verification.
13. Payment will be made only on receipt of fund from the Government.
14. Any corrigendum will be published in website only.


Addl. District Commissioner
and
Chairman, Tender Evaluation
Committee, Goalpara.
Dated Goalpara the 1st Dec/2023.

Memo No. GEL.41/Quotation for Printing of PER/2023-24/5 (A)
.Copy to:

1. The Chief Electoral Officer, Assam, Dispur, Guwahati-06 for favour of information.
2. The District Information & Public Relation Officer, Goalpara. He is requested to arrange for wide publicity and also arrange to make wide publicity of the same through a leading daily Newspaper.
3. The Members concerned for information. They are requested to present at the time of opening of quotations.
- ✓ 4. The DIO, NIC, Goalpara with a request to upload on website.
5. All local Printing Press, Goalpara.
6. Notice Board of DC's office, Goalpara.
7. C.A to DC for kind appraisal of the District Commissioner, Goalpara.


Addl. District Commissioner
and
Chairman, Tender Evaluation
Committee, Goalpara.