



**GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER ::: GOALPARA
(DEVELOPMENT BRANCH)**

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SHORT TENDER NOTICE

Dated 28-11-2024

No. GDG.40/P.Elec./2024/14::: Short Notice Tender affixing court fee of Rs. 8.25 (Rupees Eight and Twenty-Five Paise) are invited from interested firms/vendors for preparation of ballot boxes for the ensuing Panchayat, 2024-25 and Rabha Hasong Autonomous Council Election, 2024-25 for Goalpara district.


Last date for submission of quotation with time : 10-12-2024 upto 02:30 PM
Date of opening of quotation : 10-12-2024 at 03:00 PM
Place for submission of quotation : DC Office, Goalpara 2nd Floor
(Infront of Development Branch)

Firms will quote rate as per the following requirement.

Cleaning, oiling and greasing of Ballot Box (per Box)	Welding (without replacement) and painting (welded areas) with cleaning, oiling and greasing per Box	Replacement (including const of items) per Box			
		Spring	Handle	Bracket	Button

Terms of reference-

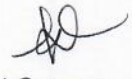
1. Rate should be quoted inclusive of all taxes i.e. GST etc.
2. Rate against each item should clearly be written both in figure and word.
3. Vendors/firms should possess valid PAN/GSTIN.
4. Vendors/firms should have minimum technical expertise to complete the task within due time.
5. Any lapse or inferior quality of work will invite blacklist and legal action as per laid down rules.
6. Rate should be quoted both in figure and words.
7. Authority reserves the rights to accept or reject any or all quotation (s) without assigning any reason thereof.
8. Bills against work order (s) will be considered for payment following due procedure subject to availability of fund.


District Commissioner,
Goalpara.
Dated 28-11-2024

Memo No. GDG.40/P.Elec./2024/14 - (A)

Copy to :-

1. The District Development Commissioner, Goalpara for information and necessary action.
2. The Chief Executive Officer, Goalpara Zilla Parishad, Goalpara for information.
3. The Addl. District Commissioner & Nodal Officer, RHAC Election, Goalpara for information and necessary action.
4. The Finance & Accounts Officer, DC's Office, Goalpara for information.
- ✓ 5. The DIO, NIC, Goalpara for information and necessary action. He is requested to upload in Social Media District Administration Page of this Short Tender Notice.
6. The DI&PRO, Goalpara for wide publicity of this Short Tender Notice.
7. Notice Board.


District Commissioner,
Goalpara.