

## Advertisement for Engagement Temporary/Contractual Posts Under "ONE STOP CENTRE", Goalpara.

No. DSWO(G) 565/2022/15

Date: 8<sup>th</sup> September/2022

Applications are invited from eligible candidates who are citizen of India as defined under Article 5 to 9 of the Constitution of India (Original inhabitant of State of Assam) and fulfil the eligibility norms of educational qualification, work experience, age etc. as mentioned below against each category of purely temporary contractual posts. The posts have created under "One Stop Centre" Goalpara under the Ministry of Women and Child Development, GOI. The engagement will be purely temporary and contractual basis. The engagement will not entitle the candidate with any right to any permanent engagement of Government Post. Further extension will be made based on the satisfactory performance. The interested candidates having requisite educational qualification and experience may submit filled up Standard Form of Application, Assam Gazette of Part IX to "The District Social Welfare Officer, Goalpara"

The selection will be on the basis of Viva-Voce/ Skill Test among the shortlisted candidates, interested candidates whatever applicable. Name of Shortlisted candidates for the Viva-Voce/Skill Test will be intimated through their respective Email IDs as mentioned in their application. No Separate call letter will be issued to concerned candidates. **Application must reach to the Office of the District Social Welfare Officer, Goalpara, Old DC Office campus, Near Gandhi Bhawan, Goalpara, Assam, PO- Baladmari PS- Goalpara Pin -783121 on or before 19-09-2022 by 3 PM during office hours** for the following posts. No application will be entitled which are received after the specific date and time. The undersigned will not be responsible for non- receipt/late receipt of application due to postal delay or any other delay as well as lost or damage of application.

### Details of vacancy position: -

| Psycho- social Counsellor. | IT Staff/Office Assistant. | Multi- purpose Staff/ Cook. | Security Guard/ Night Guard. | Case Worker. |
|----------------------------|----------------------------|-----------------------------|------------------------------|--------------|
| 1                          | 1                          | 1                           | 2                            | 1            |

Reservation: - The position of Psycho- social Counsellor Multi- purpose Staff/ Cook and Case Worker are reserved for female candidates. Educational Qualification, Experience and Monthly Remuneration.

| Sl. No. | Name of the Position.                    | Essential Qualification and Experience.  | Monthly Fixed remuneration. |
|---------|--|--|-----------------------------|
| 1.      | Psycho- social Counsellor.               | The service could be outsourced to any woman having professional degree/ diploma in psychology/ psychiatry/neuroscience with a background in health sector and preferably with at least 3 years' experience of working within a Government or Non- Government health project/ programme at district level.<br>Age: - Not below 21 years and not above 45 years as on 1 <sup>st</sup> January, 2022.  | Rs.15,000.00                |
| 2.      | Office Assistant with computer knowledge | The services could be outsourced to any person who is a graduate with at least diploma in computers/ IT etc. with a minimum of 3 years' experience in data management, process documentation and web-based reporting formats, video conferencing at state or district level with government or Non- Governmental/ IT- based organizations.<br>Age: - Not below 21 years and not above 45 years as on 1 <sup>st</sup> January, 2022.                                  | Rs. 13,000.00               |
| 3.      | Multi- purpose Staff Cook.               | The multi- purpose activity could be outsourced to any person who is literate with knowledge/ experience of working in the relevant domain. High School pass or equivalent will be preferred.<br>Age: - Not below 21 years and not above 45 years as on 1 <sup>st</sup> January, 2022.   | Rs.10,000.00                |
| 4.      | Security Guard/Night Guard.              | The service could be outsourced to any person having at least 2 years experience of working as security personnel in government or reputed organization at the district/ state level. He/ she should preferably be retired military/ para- military personnel.<br>Age: - Not below 21 years and not above 45 years as on 1 <sup>st</sup> January, 2022.  | Rs. 9,000.00                |
| 5.      | Case Worker.                             | Any woman having a Bachelor in Law/ Social Work/ Sociology/ Social science/ Psychology with at least 3 years experience of working on women related relevant domains in a Government or Non- Government project/ programme. She should be a resident of the local community so that local human resource and expertise is utilized for effective functioning of the centre.<br>Age: - Not below 21 years and not above 45 years as on 1 <sup>st</sup> January, 2022. | Rs.14,000.00                |

### Important Points: -

- Psycho-social Counsellor, IT Staff/ Office Assistant, Multi-purpose Staff/Cook, Security Guard/ Night Guard & Case Worker presently working in "ONE STOP CENTRE" need not apply.
- One candidate can apply for one position.
- For the post of Multi- purpose Staff/ Cook. and Security Guard/Night Guard. only need to go through a personal interview/Viva Voce for selection.
- The shortlisted candidates will have to appear in the interview, (Viva- Voce/ Skill Test) on the date, time and venue specified with all original testimonials.
- No TA/DA will be paid for attending the interview (Viva Voce/Skill Test)**

  
District Social Welfare Officer,  
Goalpara